

**PARK DISTRICT OF THE CITY OF GRAND FORKS
PROCEEDINGS OF THE BOARD OF PARK COMMISSIONERS
SEPTEMBER 3, 2019**

The Board of Park Commissioners met for their regular monthly meeting on Tuesday, September 3, 2019, in the Choice Health & Fitness community room, 4401 South 11th Street, at 5:00 p.m. with Vice-President Skarperud presiding.

ROLL CALL

Present were Vice-President Skarperud, Commissioners Barta and Dvorak. President Panzer and Commissioner LaDouceur were absent.

Park District staff in attendance were: Executive Director Palmiscno, Superintendent of Finance Hellyer, Choice Health & Fitness General Manager Orr, Community Relations & Marketing Manager Nelson, Facilities Manager Arola, Accounting Manager Lancaster, and Office Assistant Parker.

DELEGATES TO APPEAR BEFORE THE BOARD

None.

APPROVAL OF MINUTES FROM AUGUST 6, 2019

Commissioner Barta made a motion to approve the minutes from the August 6, 2019, Board Meeting. Commissioner Dvorak seconded the motion; the vote was unanimous, motion carried. President Panzer and Commissioner LaDouceur were absent.

APPROVAL OF AGENDA (INCLUDING ANY ADDITIONAL ITEMS IF NECESSARY)

Commissioner Dvorak made a motion to approve the agenda. Commissioner Barta seconded the motion; the vote was unanimous, motion carried. President Panzer and Commissioner LaDouceur were absent.

FOR DISCUSSION

2019 Pools Report

Executive Director Palmiscno reviewed the 2019 attendance numbers for Elks Pool and Riverside Pool. Palmiscno stated that the contract for Riverside Pool with the City of Grand Forks will expire this year, but will automatically renew annually, unless notice is given.

FOR ACTION

None.

FINANCIAL REPORT

Superintendent of Finance Hellyer reviewed the July 2019 financial reports. Vendor payments for July 2019 were \$747,765.72.

Commissioner Barta made a motion to approve the financial report for July 2019. Commissioner Dvorak seconded the motion; the vote was unanimous, motion carried. President Panzer and Commissioner LaDouceur were absent.

STAFF REPORTS

Hellyer reminded the Board that their meeting on October 1, 2019, will include the 2020 budget public hearing and final approval. The Grand Forks Parks and Recreation Foundation Board meeting will also take place next month,

immediately following the Park District Board meeting. Hellyer also stated that he is working on updating the personnel manual. The updated draft will be on the agenda in the coming months.

Choice Health & Fitness General Manager Orr presented August membership numbers and various events that will take place in September. Choice Health & Fitness started regular hours September 3rd. The new Kids Zone area opened today for kids aged 8-12. Orr updated the Board on the indoor tennis courts playing surface repairs. Orr also updated the Board on repairs in the pool area that occurred during the week the facility was closed for cleaning.

Facility Manager Arola updated the Board on various events and programs that will be taking place in September. Arola stated that ice will be going in this week at the Rydell rink at ICON Sports Center.

Community Relations & Marketing Manager Nelson reported that the fall/winter recreation guide was mailed to all Grand Forks residents. Nelson then updated the Board on the various events and promotions.

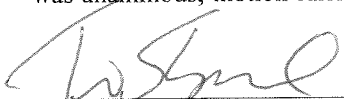
Palmiscno updated the Board on the Bringewatt Park volleyball courts renovation, the new shop building at Apollo Complex, and the installation of five shelters at Veterans Memorial Park. Palmiscno also informed the Board that Eagles Arena upgrade is on schedule.

BOARD MEMEBERS' REPORT

None.

ADJOURNMENT

Commissioner Barta made a motion at 5:16 p.m. to adjourn. Commissioner Dvorak seconded the motion; the vote was unanimous, motion carried. President Panzer and Commissioner LaDouceur were absent.



Tim Skarperud, Vice-President



Bill Palmiscno, Executive Director and Clerk