

**PARK DISTRICT OF THE CITY OF GRAND FORKS
PROCEEDINGS OF THE BOARD OF PARK COMMISSIONERS
OCTOBER 5, 2021**

The Board of Park Commissioners met for their regular monthly meeting on Tuesday, October 5, 2021, in the Choice Health & Fitness community room, 4401 South 11th Street, at 5:00 p.m. with President Skarperud presiding.

ROLL CALL

Present were President Skarperud, Commissioners Bartholomew, Dvorak, and Kraft. Vice-President LaDouceur was absent.

Park District staff in attendance were: Executive Director Hellyer, Director of Finance & Administration Lancaster, Director of Operations & Community Relations Nelson, Director of Facilities & Programs Orr, Sports & Recreation Manager Rollefstad, Facilities Manager Colborn, and Office Assistant Parker.

DELEGATES TO APPEAR BEFORE THE BOARD

None.

APPROVAL OF AGENDA (INCLUDING ANY ADDITIONAL ITEMS IF NECESSARY)

Commissioner Dvorak made a motion to approve the agenda. Commissioner Kraft seconded the motion; the vote was unanimous, motion carried. Vice-President LaDouceur was absent.

APPROVAL OF MINUTES FROM SEPTEMBER 7, 2021

Commissioner Dvorak made a motion to approve the minutes from September 7, 2021, Board meeting. Commissioner Kraft seconded the motion; the vote was unanimous, motion carried. Vice-President LaDouceur was absent.

PUBLIC HEARING

2021 Property Tax Levy

President Skarperud opened the public hearing. No one from the public was present to comment at the public hearing. The public hearing was closed.

FOR DISCUSSION

None

FOR ACTION

Final 2022 Budget and Ordinance #184

Director of Finance & Administration Lancaster presented the 2022 budget. The budget includes a mill levy of 37.87 mills, a decrease of 0.34 mills from the 2021 budget. The value of a mill is projected to be \$243,718 for 2022. Lancaster updated the Board on the current year operations for each fund and projected the ending cash balances for 2021. There were no changes to the preliminary budget that was approved at the August 3, 2021, Board meeting.

Commissioner Bartholomew made a motion to approve the 2022 budget and Resolution of Annual Appropriations and Tax Levy for 2021, Ordinance 184. Commissioner Dvorak seconded the motion; the vote was unanimous, motion carried. Vice-President LaDouceur was absent.

APPROVAL OF FINANCIAL REPORT

Lancaster reviewed the August 2021 financial reports. Vendor payments for August 2021 were \$973,512.10.

Commissioner Kraft made a motion to approve the financial report for August 2021. Commissioner Bartholomew seconded the motion; the vote was unanimous, motion carried. Vice-President LaDouceur was absent.

STAFF REPORTS

Director of Operations & Community Relations Nelson updated the Board on various golf course events and promotions. Nelson stated there will be a concrete pad poured for the north end driving range building that will house a range ball dispenser machine next year. Nelson also updated Board on community events and programs that will be coming up. Nelson stated that she is working with the Grand Forks Youth Hockey Association on a hockey equipment swap to be held prior to the hockey season. Any left-over equipment will possibly be given to other associations that have needs in the area.

Director of Facilities & Programs Orr presented to the Board the Choice Health & Fitness September membership numbers and upcoming events and programs. Orr updated the Board that Choice Health & Fitness fall operating hours started this week, outdoor volleyball nets are being removed now that fall leagues are completed, and the ND State High School tennis tournament will be held this week. Orr stated that the Lincoln Drive Park tennis courts have been resurfaced and Register tennis courts may be delayed until 2022, due to the contractor being behind schedule. Orr also stated that Wes Colborn has been hired as the Facilities Manager.

Executive Director Hellyer stated he is working with the NDRPA and the ND legislature to include park districts in the American Rescue Plan Act. The initial round of funding from the Act did not include park districts. NDRPA is requesting \$20 million funding from the Act that would be distributed to park districts based on population. Grand Forks Park District could receive up to \$1.5 million for infrastructure projects. Hellyer stated that the estimate to repair Riverside pool is \$1.3 million. The repair would only be a temporary fix and the consultant estimated that a new pool would be between \$3 million and \$5 million. Hellyer updated the Board on a possible aquatic facility and indoor turf facility. Hellyer informed the Board that Riverside Park and Kannowski Park have had extensive vandalism done that have closed the park's bathrooms. Hellyer also stated that Sertoma Park had aerators installed in the Japanese Garden pond to help with the water quality. Hellyer stated that he and President Skarperud were involved in a round table discussion with Governor Burgum and other public entities and businesses on economic development for the downtown area and the City of Grand Forks as a whole.

BOARD MEMEBERS' REPORTS

President Skarperud stated that the Grand Forks Youth Hockey Association now has three staff members. He inquired if the Park District has any office space available. Discussion also took place on if it was time to start thinking about remodeling some of the storage space and concession stand areas.

ADJOURNMENT

Commissioner Kraft made a motion at 5:45 p.m. to adjourn. Commissioner Dvorak seconded the motion; the vote was unanimous, motion carried. Vice-President LaDouceur was absent.



Tim Skarperud, President



George Hellyer, Executive Director and Clerk